

Assyria Township Board Minutes

January 7, 2019

A regular meeting of the Assyria Township Board was held at the Assyria Township Hall on, January 7, 2019. The meeting was called to order at 7:30 p.m. and the Pledge of Allegiance was recited.

BOARD MEMBERS present: Mike Timmons, Supervisor Annette Terry, Clerk
Terry Ryder-Stephens, Treasurer James D. Miller, Trustee Eugene Waterbury, Trustee

COUNTY COMMISSIONER'S REPORT:

- Heather Wing is now the new Chairperson of the Board of Commissioners.
- Things are going well at the Animal Shelter.
- Discussions are on-going in regard to the new jail.

PREVIOUS MINUTES: Reviewed and approved as written.

BILLS: The bills were reviewed. Motion made by Terry Ryder-Stephens and supported by Annette Terry to pay the bills as read. All members voted YES.

CLERK:

- Discussions in regard to the way the Supervisor wants the budget reports. After considerable discussion it was determined the Clerk would investigate what the BS&A software might do for us.
- Funds need to be reallocated to cover the bonus agreed upon for the Assessor.

Motion made by Annette Terry, Supported by Terry Ryder-Stephens to move \$3,000.00 from account 257-704 to account 257-702. All members voted YES.

TREASURER:

- The Township received \$30,207.00 in State Revenue Sharing.
- No report is Available.

TRUSTEE: Eugene Waterbury

- Smoke/Carbon Monoxide alarms have been installed.
- The Fire Department recommends three more fire extinguishers and getting the existing extinguisher serviced.

Motion made by Eugene Waterbury, supported by Annette Terry to purchase three new extinguishers and have the existing one serviced. All members voted YES.

ASSESSOR REPORT: Roger Smith

- Has been working diligently to get the Township caught up and errors corrected.
- Address corrections have been made, as errors are found.
- It has been discovered many properties, that were new builds, were left at a 50% tax base.
- Some properties that do not qualify have been receiving residential exempt status.
- The Marshall Swift Values index required to be used by the state will affect property taxes.
- The Assessor asked for the board's approval to contact Pennfield School to have an existing transfer district removed.

Motion made by Terry Ryder-Stephens, supported by Eugene Waterbury for the Assessor to contact Pennfield School to have the transfer district removed. All members voted YES.

Motion made by Annette Terry, supported by Terry Ryder-Stephens to hire Pamela Jo Eastman as the township's IT person until June, at a rate of \$300.00 per month. All members voted YES.

SUPERVISOR REPORT:

- Road Commission annual meeting is Tuesday, January 15, 2019 at 1:00 p.m.

- Board of Review Appointments:
 - Paul Wing
 - Lola Hedges
 - Sally Sheldon
 - Nicole Ryder-Stephens (Alternate)
- Board of Review training is scheduled on February 21, 2019 in Kalamazoo, MI.
 - Paul Wing, Lola Hedges, Sally Sheldon and Mike Timmons to attend the advanced session, with only Timmons receiving a book. Nicole Ryder-Stephens to attend the basic session.
- The parking area needs to be addressed. The Supervisor is considering doing the work himself. The Clerk suggested checking with Hamilton Excavating to see what the cost would be to have them perform the work. The clerk will contact Hamilton Excavating.
- Trustee J. Miller will be purchasing and installing blinds for the new addition, he will need to be reimbursed.
- Instructed the Clerk to contact the Post Office, requesting any mail sent to 8094 Tasker Road be forwarded to the P. O. Box 211, Bellevue, MI 49021.
- Discussion as to changing the Board meeting time from 7:30 p.m. to 7:00 p.m. The time will remain at 7:30 p.m.
- The Boards Annual meeting will be Friday March 29, 2019.
- Discussion in regard to possibly having an open house some-time in April.

PUBLIC COMMENT: None

OLD BUSINESS: None

Meeting adjourned at 9:10pm.

Respectfully submitted by
Annette Terry
Assyria Township Clerk

11:45 PM

01/15/19

Assyria Township
Disbursement Register
December 1, 2018 through January 15, 2019

Date	Num	Name	Memo	Split	Amount
12/31/2018	10154	GDH & Sons LLC	276-805	Sexton - Contracted	-1,368.16
12/31/2018	10155	GDH & Sons LLC	276-962	Grounds Suport / Misc	-1,500.00
12/31/2018	10156	Eugene Waterbury	-SPLIT-		-107.20
12/31/2018	10157	James Miller	-SPLIT-		-107.20
12/31/2018	10158	Annette Terry	-SPLIT-		-645.00
12/31/2018	10159	Terry Ryder-Stephens	-SPLIT-		-748.27
12/31/2018	10160	Mike Timmons	-SPLIT-		-496.52
12/31/2018	10161	Heidi Bartha	-SPLIT-		-13.85
12/31/2018	10162	Roger Smith	-SPLIT-		-1,042.53
12/31/2018	10163	Pamela Jo Eastman	101-962	Miscellaneous Expe...	-108.68
12/31/2018	10164	Lola Hedges	247-702	Salaries & Wages	-75.00
12/31/2018	10165	Sally Sheldon	247-702	Salaries & Wages	-75.00
12/31/2018	10166	Mike Timmons	171-962	Miscellaneous Expe...	-162.02
12/31/2018	10167	Kent Oil	265-920	Utilities	-170.51
12/31/2018	10168	Consumers Energy	265-920	Utilities	-55.76
12/31/2018	10169	Barry County Telephone	265-850	Telephone	-71.55
12/31/2018	10170	Hickey Electric Inc	901-000	Capital Outlay	-6,730.00
12/31/2018	10171	The Reminder	101-900	Printing and Publishi...	-46.98
12/31/2018	10172	Eugene Waterbury	901-000	Capital Outlay	-208.82
12/31/2018	10173	Bellevue Fire control Board	-SPLIT-		-7,000.00
12/31/2018	10174	The Reminder	101-900	Printing and Publishi...	-47.68
12/31/2018	10175	Accident Fund	101-955	Insurance	-764.00
01/14/2019	10176	MTA	247-961	Training	-489.50