

Assyria Township Board Minutes February 4, 2019

A regular meeting of the Assyria Township Board was held at the Assyria Township Hall on, February 4, 2019. The meeting was called to order at 7:30 p.m. and the Pledge of Allegiance was recited.

Members present: M. Timmons, T. Ryder-Stephens, J. Miller, G. Waterbury and A. Terry

COUNTY COMMISSIONERS REPORT: Absent

Previous minutes reviewed and approved as written.

The bills were reviewed. Motion made by T. Ryder-Stephens, Supported by J. Miller to pay the bills. All members vote YES.

CLERK:

-Pamela Jo Eastman will not be attending the meeting due to weather conditions.

-The Clerk and Pamela have been working diligently to get the new system set up. Pamela has gone way over and above the normal aspects of an IT person, including purchasing the new 2019 Quick Books system at a very reasonable cost.

-Motion made by M. Timmons, Supported by J. Miller to reimburse Pamela Jo Eastman \$185.26 for the purchase of the 2019 Quick Books program. All members vote YES.

TREASURER:

-Black Knight Data Solutions has sent the Township a check in the amount of \$818.25 for the purchase of the Township's Tax roll information. After some discussion a motion was made by M. Timmons, Supported by T. Ryder-Stephens to accept the offer and send Black Knight Data the requested information. Yes Vote: M. Timmons, J. Miller, T. Ryder-Stephens, and E. Waterbury. No Vote: A. Terry

The Treasurer has not had a need for a petty cash account. The bank is charging a service fee due to the account being inactive, believes it would be best to close the petty cash account and deposit the funds into the general fund account.

Motion made by T. Ryder-Stephens, Supported by A. Terry to close the petty cash account and deposit the funds in the general fund account. All members vote YES.

TRUSTEE: Jim Miller

-Inquired about Rian Carl cleaning the hall for the Board of Review meeting. Board agrees.

-Would like to have an invitation to the residents to send pictures and history of the township included in the next Treasurer's letter. Possibly include this information on our new web page.

-The Trustee has purchased blinds and other miscellaneous items for the hall and still needs to purchase a couple more items.

-Motion made by M. Timmons, Supported by A. Terry to reimburse J. Miller \$40.00 for items purchased for the hall. All members vote YES.

-Motion by M. Timmons, Supported by T. Ryder-Stephens to purchase eight office chairs for \$200.00 from the First Baptist Church of Bellevue. All members vote yes.

TRUSTEE: Gene Waterbury

-Motion made by M. Timmons, Supported by T. Ryder-Stephens to reimburse E. Waterbury for the purchase of a Durabox D700 Adjustable Through-Wall Drop Box E (mail-drop apparatus). All members vote YES.

Motion made by E. Waterbury, Supported by T. Ryder-Stephens to have the fire extinguishers maintained at a cost of up to \$100.00 per year. All members vote YES.

ASSESSOR:

-Would like to use Lake Michigan Mailers to get his tax information out.

-Expect the Board of Review to be busy, due to the number of corrections that have been made.

SUPERVISOR:

-Discussion in-regard to having an open house in late spring.

-Friday March 29, 2019 Annual Meeting/Budget Public Hearing/Final Meeting.

-April meeting business will be conducted following the Budget Hearing wherein the FY2020 Appropriation and Budget will be addressed. There will not be a meeting in April.

-The Clerk is to put this annual meeting notice in the Reminder the 2nd and 3rd week of March.

- Will inquire of the Drain Commissioner why the historical drain charge of \$ 800 has gone up to \$ 2,705.

- The Fire Department responded to six events in Assyria Township during January.

Resolution, based on the U.S. inflation rate of 1.9%, increase Board salaries effective April 1, 2019 as follows:

Whereas, Michigan Compiled Law 41.95 authorizes township boards to determine the salaries of Board Members annually by resolution at least 30 days prior to the Township annual meeting.

LET IT THEREFORE BE RESOLVED, that as of April 1 of this year the salary of each Board Member is set as follows:
Supervisor: \$6,891.00. Motion made by M. Timmons, Supported by T. Ryder-Stephens to increase the wage. All voted yes
Clerk: \$9,626.00 Motion made by M. Timmons, Supported by E. Waterbury to increase the wage. All voted yes.
Treasurer: \$11,080.00 Motion made by M. Timmons, Supported by A. Terry to increase the wage. All voted yes.
Trustees: \$2,786.00. Motion made by M. Timmons, Supported by T. Ryder-Stephens to increase the wage. All voted yes.

BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the annual meeting to be held on the last working day of March of this year, at which time the electors may modify these amounts. Pursuant to MCL 41.95(7), such modification(s) that may be made by the electors cannot result in a reduction of salary during each official's term of office. In the event that the electors remain silent, the officers shall be entitled to the salaries as established in this resolution.

BE IT FURTHER RESOLVED that this resolution is presented to the Assyria Township Board on February 4, 2019.

The foregoing resolution is offered by board member Mike P. Timmons, Supported by T. Ryder-Stephens.

Final vote: 5 YES 0 NO Declared this date as accepted by the Supervisor.

**ASSYRIA TOWNSHIP
2019 BOARD OF REVIEW NOTICE**

The Assyria Township Board of Review for 2019 will be held at the Assyria Township hall, 8094 Tasker Road, on the following dates:

Tuesday, March 5	6:00 pm -7:00 pm	Organizational meeting
Monday, March 11	9:00 am-12:00 pm	Receive Petitions
	2:00 pm-5:00 pm	Receive Petitions
Wednesday, March 13	6:00 pm-9:00 pm	Receive Petitions
Thursday, March 14	6:00 pm-9:00 pm	Receive Petitions

The Board of Review may meet on Friday, March 15 at 6:00 pm to finalize as necessary.

Residents are required to petition in person. The tentative ratios and the estimated multipliers for each class of real property and personal property for 2019 are as follows: The Assessor was directed to provide the multipliers to the Clerk. The Clerk was directed to put an announcement in the Reminder the last week of February and the first week of March.

PUBLIC COMMENT: None

OLD BUSINESS: None

APPROVED CHECKS:

<u>Number:</u>	<u>To:</u>	<u>Purpose:</u>	<u>Amount:</u>
10177	GDH & Sons LLC	Sexton – contracted	\$ 1,368.16
10178	Eugene Waterbury	Salary	\$ 107.20
10179	James Miller	Salary	\$ 107.20
10180	Annette Terry	Salary	\$ 645.00
10181	Terry Ryder-Stephens	Salary	\$ 748.27
10182	Mike Timmons	Salary	\$ 496.52
10183	Roger Smith	Salary	\$ 1,042.53
10184	Pamela Jo Eastman	Salary	\$ 234.30
10185	Elizabeth Miller	Reimbursement	\$ 36.94
10186	Consumers Energy	Utilities	\$ 64.85
10187	Barry County Telephone	Telephone	\$ 71.55
10188	Walker, Fluke & Sheldon	Accounting and Auditing Fees	\$ 285.00
10189	Summit Companies	Repairs and Maintenance	\$ 480.00
10190	Pamela Jo Eastman	Reimbursement	\$ 185.26
10191	James Miller	Reimbursement	\$ 40.00
10192	First Baptist Church	Chair Acquisition	\$ 200.00

Meeting adjourned at 9:25 p.m.

Respectfully submitted,
 Annette Terry, Assyria Township Clerk