

## Assyria Township Board Minutes November 4, 2019

A regular meeting of the Assyria Township Board was held at the Assyria Township Hall on, November 4, 2019. The meeting was called to order at 7:30 p.m. and the Pledge of Allegiance was recited.

Members present: M. Timmons, T. Ryder-Stephens, G. Waterbury, J. Miller and A. Terry

COUNTY COMMISSIONER'S REPORT: Absent

### Public Comment:

Jack Ward, from code compliance spoke of the area's complaints. Fifteen out of twenty complaints in Assyria Township have been closed. The code compliance officer is not aware of what the new owner of the property on the corner of M-66 and Tasker road is planning to do with the property.

Previous minutes reviewed and approved as written.

The bills were reviewed. Motion made by J. Miller, Supported by T. Stephens-Ryder to pay the bills. All members vote YES

### CLERK:

- The Clerk will provide a lighting plan to the Board that best supports future lighting for elections.
- There is not a November election for Assyria Township residents.
- The telephone number to call to report dead deer along the side of the road in Barry County is: 269-948-4801.
- Training is going well.
- There is not any grant funding available to up-grade the e-poll book to windows 10.
- Programming for the 2020 elections should be \$450.00 to \$500.00 for each election. However, there will be additional expenses for test decks, all new mailing supplies and additional staff that have not been needed in the past.
- An Assyria resident's out-going mail was stolen from their mailbox. The checks were washed and rewritten to the Ionia Meijer for over \$600.00 each.
- Budget format will be ready for December meeting.
- The townships Marijuana Opt out has been registered with the county and the state.
- Anyone interested in being put on the permit absentee ballot list should send a written request to the clerk.

Assyria Clerk  
P. O. Box 211  
Bellevue, MI 49021  
269-968-3329 home  
269-967-8032 cell

### TREASURER:

- Tax statements will be going out December 1<sup>st</sup>.
- Board members need to make her aware of anything they would like to have added to the newsletter.
- The treasurer will advise the date she will be in the office to collect taxes, for a notice to be put in The Reminder.

TRUSTEE: Gene Waterbury

-Noticed water is collecting on the exterior steps, feels for safety the board should consider blocking them off from use until some type of cover may be installed.

TRUSTEE: J. Miller

-Discussion in regard to the insulation and soffit of the old building. Estimate for material will be around \$700.00 and the labor will be around \$500.00.

IT SUPPORT: ABSENT

ASSESSOR:

-Discussion in regard to adding Apex 7 Sketching system to the Assessor's computer.

Motion made by M. Timmons, supported by T. Ryder-Stephens to allow the Assessor to have the Apex 7 Sketching system added to his computer, at a cost of \$485.00.

All members vote YES

SUPERVISOR:

-Board of Review will be Tuesday December 10<sup>th</sup> at 6:00 p.m. to correct errors and otherwise address MCL 211.7 & MCL 211.53b issues. The clerk will need to post this, along with the date the Treasurer will be in the office to collect property taxes, in The Reminder the last week of November and the first week of December.

-There will be a Drain Commission meeting at the township hall for Gibson & Triskett Hearing of Necessity at 6:00 p.m. on Wednesday December 18<sup>th</sup>.

-Hamilton Horticultural Landscape & Gardening services will begin work on Thursday Nov 7<sup>th</sup>. Township residents interested in the wood being removed should contact the Supervisor.

-Discussion in regard to issues with the cemeteries. The supervisor presented a revised Cemetery Policy.

Motion made by M. Timmons, supported by T. Ryder Stephens to implement the new cemetery policy.

All members vote YES

PUBLIC COMMENT:

-Dena Miller gave her input on some of the issues with the cemeteries. One of her suggestions was to start over with new plot maps.

NEW BUSINESS: NONE

OLD BUSINESS: NONE

Meeting adjourned at 9:15 p.m.

10354	Johnstown Township	First responder calls for 4-1-19 to 9-30-19	-4,725.00
10355	Consumers Energy	Electric	-46.82
10356	Barry County Telephone	Telephone & internet	-96.04
10357	Hamilton Horticultural Landscape & Garden	Down payment for level southeast portion of the property.	-6,000.00
10358	Pamela J Eastman	Reimbursement QB payroll	-14.84
10359	Riley L Smith	Reviewing properties	-4,328.25
10360	Annette Terry	Oct Clerk	-657.63
10361	Eugene T Waterbury	Oct Trustee	-109.27
10362	James D Miller	Oct Trustee	-104.25
10363	Mike P Timmons	Oct Supervisor	-505.90
10364	Pamela Jo Eastman	Oct IT	-347.50
10365	Roger L Smith	Oct Assessor	-947.93
10366	Terry Ryder-Stephens	Oct Treasurer	-763.46
10367	GDH & Sons LLC	October Sexton	-1,394.16
10368	GDH & Sons LLC	Foundation for Dale & Cynthia Miller in Bell Cemetery	-540.00

Respectfully Submitted by Annette Terry, Township Clerk