

Assyria Township Board Minutes
October 7, 2019

A regular meeting of the Assyria Township Board was held at the Assyria Township Hall on, October 7, 2019. The meeting was called to order at 7:30 p.m. and the Pledge of Allegiance was recited.

Members present: M. Timmons, T. Ryder-Stephens, G. Waterbury, J. Miller and A. Terry

COUNTY COMMISSIONER'S REPORT:

- Mosquito spraying did take place in some areas of Barry County last week. The areas that were sprayed were determined by the results of testing for the Triple E virus and the amount of swamp area.
- Maple Grove has taken action Prohibiting marijuana.
- The county is looking for support from residents of Barry County for a new jail.
- The county is going to be working with a consultant to advise them on the new jail.
- The county is in the final stages of the County budget.
- The commissioner is now teaching at Barry County Christian School in addition to retaining her seat on the Board of Commissioners.

Public Comment: None

Previous minutes reviewed and approved as written.

The bills were reviewed. Motion made by J. Miller, Supported by T. Stephens-Ryder to pay the bills. All members vote YES

CLERK:

- There is not a November election for Assyria Township residents.
- The clerk reminded the board in order to have accurate reports for the board meetings, it is necessary any request for reimbursement or other expenditures should be received by the clerk by Thursday prior to the board meetings. Request should not be sent on the day of the board meeting.

TREASURER:

- The treasurer is very happy the drop box has been installed.

TRUSTEE: Gene Waterbury

- Discussed the gate situations at the Cemeteries.
- Discussion in regard to the old section of the hall.
- Would like the agenda to be available prior to the township meetings.

APPROVED

TRUSTEE: J. Miller

- Discussion in regard to the insulation and soffit of the old building.
- Discussion in regard to the Historical open house. It went well and there is an interest.
- Discussion if the board should consider charging for copies of Historical information. At this time there will not be a charge for copies. Charges may be considered if there is a sizeable demand.
- The drop box installation went well and was completed under budget.

IT SUPPORT:

- Discussion in regard to bulk mail rates.
- Discussion in regard to possibly considering an electronic Historical file.
- Discussion in regard to additional election expenditures and the need to up-date the e-poll book to windows 10.

ASSESSOR:

- Discussion in regard to hiring an Assistant to the Assessor, at a rate of \$20.00 per property visited for Assessment services under the Assessor supervision. The Assessor will hire and/or fire for the position, the township will pay the Assistant Assessor.

Motion made by M. Timmons, supported by T. Ryder-Stephens to allow the Assessor to hire an Assistant Assessor to review township properties for assessment purposes at a rate of \$20.00 per property reviewed.

All members vote YES

SUPERVISOR:

- Discussion in regard the work Pamela Jo Eastman has been doing and what an asset she has been to the township.

Motion made by M. Timmons, supported by T. Ryder-Stephens to increase Pamela Jo Eastman's wage from \$300.00 per month to \$500.00 per month.

All members vote YES

- Discussion in regard to leveling the ground on the south east side of the hall. Hamilton Horticultural Landscape & Gardening services bid was \$10,000.00.

Motion made by M. Timmons, supported by G. Waterbury to hire Hamilton Horticultural Landscape & Gardening services to level the south east portion of the property for the amount of \$10,000.00.

All members vote YES

- Discussion in regard to property complaints of the old store on the corner of M-66 and Tasker road. The property has been sold and the new owners have been given until January of 2020 to take action on the property.

PUBLIC COMMENT:

Gerald Miller requested information in regard to lots at Ellis cemetery.

NEW BUSINESS: NONE

OLD BUSINESS: NONE

Meeting adjourned at 9:50 p.m.

APPROVED

09/30/2019	10331	Annette Terry	Sept Clerk	-657.63
09/30/2019	10332	Eugene T Waterbury	Sept Trustee	-109.29
09/30/2019	10333	James D Miller	Sept Trustee	-104.25
09/30/2019	10334	Mike P Timmons	Sept Supervisor	-505.92
09/30/2019	10335	Pamela Jo Eastman	Sept IT	-234.30
09/30/2019	10336	Roger L Smith	Sept Assessor	-947.93
09/30/2019	10337	Terry Ryder-Stephens	Sept Treasurer	-763.46
09/30/2019	10338	Deborah A. Ringewold	Sept Deputy Treasurer	-64.64
09/30/2019	10339	Heidi Bartha	Sept Deputy Clerk	-38.78
09/30/2019	10340	Consumers Energy	Electric 8-22 to 9-22-2019	-14.60
09/30/2019	10341	The Reminder	Historical committee notice.	-122.40
09/30/2019	10342	Walker, Fluke and Sheldon PLC	Audit and F-65 year end March 31, 2019	-1,975.00
09/30/2019	10343	US Postmaster	P. O. Box fee	-64.00
09/30/2019	10344	Bellevue Community Fire Board	Fire & Medical Oct-Dec 2019	-8,000.00
09/30/2019	10345	Pamela J Eastman	QuickBooks Payroll fee reimbursement	-16.96
09/30/2019	10346	Rian Carl	Cleaning	-20.00
09/30/2019	10347	Montie Morris	Installation of the drop box	-250.00
09/30/2019	10348	James Miller	Reimbursement for Historical supplies.	-137.05
09/30/2019	10349	Barry County Telephone	Telephone/Internet Sept 15-Oct 14-2019	-91.82
09/30/2019	10350	GDH & Sons LLC	Sept Sexton	-1,394.16
09/30/2019	10351	Terry Ryder Stephens	Mileage	-110.20

Respectfully Submitted by Annette Terry, Township Clerk