

**Assyria Township Board Minutes
May 6, 2019**

A regular meeting of the Assyria Township Board was held at the Assyria Township Hall on, May 6, 2019. The meeting was called to order at 7:30 p.m. and the Pledge of Allegiance was recited.

Members present: M. Timmons, T. Ryder-Stephens, G. Waterbury, J. Miller and A. Terry

COUNTY COMMISSIONER'S REPORT:

- The county has established a Farmland Preservation Ordinance & Open Space Ordinance.
- The Ag Preservation Board is in the process of transitioning to the Barry County Conservation Easement Board.
- The county is reviewing the feasibility of relocating some current service agencies to other existing buildings.

Public Comment:

-A resident expressed concern regarding a drainage/culvert issue on Cox Road. She was directed to the Drain Commissioner and provided contact information.

Previous minutes reviewed and approved as written.

The bills were reviewed. Motion made by J. Miller, Supported by T. Stephens/Ryder to pay the bills. All members vote YES.

CLERK:

- The election is Tuesday, May 7, 2019. Only for the Hastings School residents. Voting will take place at Johnstown Hall. If anyone needs to register to vote, the Clerk will be at the Assyria hall from 7:00 a.m. to 8:00 p.m.
- The Clerk has contacted the accounting firm, to confirm if and when our F-65 was submitted. Waiting for a return call.
- The Clerk has not received everyone's 2019 W-4 forms.

TREASURER:

- The Township received \$26,250.00 in State Revenue Sharing.
- The Township received \$6,159.00 from Barry County for Delinquent taxes.
- The Treasurer has not been able to confirm the dollars amount owed to the county for the drain assessments. The 2019 drain assessments will be collected from the taxpayers in 2020.
- The treasurer has interviewed Debra Wringwold from Johnstown Township and is considering appointing her as her Deputy.

Motion made by T. Ryder-Stephens, supported by A. Terry to increase deputies pay from \$10.00 per hour to \$14.00 per hour.

All members vote YES

TRUSTEE: Gene Waterbury

-The parking lot is in need of gravel/stone.

Motion made by M. Timmons, supported by T. Ryder Stephens, for Timmons to contact Hamilton's Excavating to bring in 20 yards of gravel/stone. Timmons to be reimbursed if need be.

All members vote yes.

ASSESSOR: Absent

SUPERVISOR:

- Discussed obtaining a Township charge card. The Treasure and Supervisor are going to inquire about doing so at Highpoint Bank in Bellevue.
- Discussion of an open house on Sunday, May 26, 2019 from 2:00 p.m. until 6:00 p.m. for the community to come and see the new addition and take an up close look at a fire truck. The board would like to encourage the community to bring any historical information or items they may wish to have displayed. Hot dogs will be served while they last. The clerk will put a news release in The Reminder.
- There is an Assessing Functions training for Board Members @ Fetzer Center June 18, 2019 from 4:00 p.m. to 9:00 p.m. The Supervisor would like the board members to attend.
- After considerable discussion about cemetery monument foundation installation, the Board requires that any request to deviate from the Resolution of 5 June 2006 shall be presented to the Board as a whole for determination.
- Motion made by, M. Timmons, supported by T. Ryder Stephens to purchase a desk top computer for the clerk for up to \$650.00.

All members vote YES.

- Discussion in regard to replacing the treasures desk top computer. It was decided to either clean up the Treasurer's computer or possibly exchange the Treasurer's and the Supervisor's computers.
- The Supervisor directed both the Clerk and Treasurer to identify and evaluate their respective functions to indicate what they each do and the percentage of their township time it takes to do it. That is, of 100 percent of time expended, what percentage of time goes to what function?

PUBLIC COMMENT:

Kevin Perkins, attended the meeting seeking the Township's blessing to establish a holistic hemp business. The Supervisor informed him the Township does not hold any official regard or concern in that direction at this time.

OLD BUSINESS: None

Meeting adjourned at 9:50 p.m.

Respectfully submitted, Annette Terry, Assyria Township Clerk

APPROVED FOR PAYMENT:

04/25/2019	10239	United States Treasury	258-001 · FICA & Federal Withholding Paya	-75.91
04/30/2019	10240	Annette Terry	-SPLIT-	-638.60
04/30/2019	10241	Eugene T Waterbury	-SPLIT-	-109.28
04/30/2019	10242	James D Miller	-SPLIT-	-102.27
04/30/2019	10243	Mike P Timmons	-SPLIT-	-505.90
04/30/2019	10244	Pamela Jo Eastman	-SPLIT-	-234.30
04/30/2019	10245	Roger L Smith	-SPLIT-	-928.49
04/30/2019	10246	Terry Ryder-Stephens	-SPLIT-	-763.46
04/30/2019	10247	Heidi Bartha	-SPLIT-	-101.59
04/30/2019	10248	Consumers Energy	-SPLIT-	-50.00
04/30/2019	10249	Barry County Telephone	265-850 · Telephone	-90.87
04/30/2019	10250	The Reminder Bellevue Community Fire Board	101-900 · Printing and Publishing	-213.59
04/30/2019	10251	Johnstown Township	336-804 · Fireboard Membership 651-900 · Contracted Services - Johnstown	-8,000.00 -7,350.00
04/30/2019	10253	Pamela J Eastman	101-962 · Miscellaneous Expense	-48.76
			Total	-19,213.02