

Assyria Township Board Minutes March 5, 2018

A regular meeting of the Assyria Township Board was held at the Assyria Township Hall on, March 5, 2018. The meeting was called to order at 7:30 p.m. and the Pledge of Allegiance was recited.

Members present: B. Miller, J. Miller, G. Waterbury and A. Terry
Members absent: M. Timmons

COUNTY COMMISSIONERS REPORT:

- There has been a wage commission study, most elected officials are getting a raise.
- The commission is going to reduce the number of members on several boards.
- The commission is still working on a new program to replace the TOST program.
- Bay Point has obtained land with the intent of expanding.

PUBLIC COMMENT:

-Clarissa Boggs-Blake from the Health Department spoke of some of the programs available from the Health Department.

Previous minutes reviewed, a couple of corrections to be made:
Add the words up to before the \$6,796.00 in the motion made regarding concrete and insulation.
Also, to pluralize the word Trustee in the resolution to establish township officers salary.

The bills were reviewed. Motion by J. Miller, Support by A. Terry to pay the bills.
Roll call taken. All members vote YES.

CLERK:

- The township has received six replies in regard to the advertisement seeking a new part-time Assessor.
- Inquiry made to the board to consider the possibility of reimbursement for or at least partial reimbursement for the phone and/or internet needed to adequately perform the clerk's job.
- Unfortunately, another township resident has passed away and there will be a funeral within the week.
- Due to the additional advertising needed there will be a short fall in the budget for printing and publishing.

Motion made by A. Terry, Support by B. Miller to increase the printing and publishing account by \$900.00.

Roll call taken. All members vote YES.

-Minimum wage is now above \$9.00 per hour. Currently we are paying our election workers \$9.00 per hour and the chairperson \$10.00 per hour. Therefore, the board may want to consider an increase in pay to the election workers.

Motion made by A. Terry, Support by B. Miller to increase the election workers hourly rate to \$10.00 per hour and the chairperson's rate to \$11.00 per hour.

Roll call taken. All members vote Yes.

TREASURER:

- Financial Statements presented.
- We have received our State Shared Revenue check in the amount of \$26,908.00.
- Terry Stephens is to be sworn in as Treasurer on May 1, 2018. There will be an immediate need for her to be able to sign checks. Therefore, it would be in the townships best interest to have her added to the general checking account.

Motion made by B. Miller, Support by A Terry to add Terry Stephens to the Hastings City Bank general account.

Roll call taken. All members vote YES

TRUSTEE: Jim Miller

- Discussion in regard to floor covering for the existing hall.

Motion made by J. Miller, Support by A. Terry to table the purchase of floor covering, for the existing hall, at this time.

Roll call take. All members vote YES

TRUSTEE: G. Waterbury

None

ASSESSOR:

- Questioned in lieu of the Supervisors absences, if a Secretary has been arranged for the Board of Review meetings. B. Miller (As meeting Moderator.) thought arrangements had been made.
- Also, inquired if internet service would be available in the near future at the township hall. B. Miller (As meeting Moderator) advised it was in the plan.

SUPERVISOR: (B. Miller as Meeting Moderator.)

- Continue advertising for the Assessor position.

PART-TIME ASSESSOR WANTED

Our present part-time Assessing Officer expects to retire in about one year. Assyria Township is a General Law township of 1,150 parcels consisting mostly of agricultural and residential properties (population of about 2,000) in southeast Barry County. We are looking to hire a part-time Michigan Certified Assessing Officer to replace him upon his retirement. Persons interested may send a letter of interest and resume to:

The Assyria Township Board
P.O. Box 211
Bellevue, MI 49021
Our website is: www.assyriatwp.org

Closes April 30, 2018.

-A notice of the public hearing on the proposed township budget for the fiscal year 2019 and the township's regular meeting schedule needs to be placed in the Reminder in mid-March, in 11 point bold face type. The announcement should read as follows:

The Assyria Township Board will hold a public hearing on the proposed township budget for fiscal year 2019 and a copy of the budget will be available for public inspection at the Township Hall on Tasker Road at 7:30 pm on Friday, March 30. The annual meeting will follow and in turn be followed by the last meeting of the fiscal year. April's business will be conducted that night and there will be no regularly scheduled April meeting.

-Discussion whether or not to charge residents a late fee if they are late in filing a property Transfer.

Motion made by B. Miller, Support by J. Miller to accept the following resolution:

Assyria Township
Resolution 03052018-1

Waive Collection of Penalties for failure to file Property Transfer Affidavits.

Whereas the Assyria Township Board is aware the Michigan statutes MCL 211.27b requires that the buyer, grantee or transferee of a property notify within 45 days the local assessing office when a transfer of ownership occurs. The state's form Property Transfer Affidavit, form 2766 should be used to fulfill this requirement.

Whereas the Township Board is aware that there are penalty fees that must be collected for failure to file the Property Transfer Affidavit. Michigan statutes MCL 211.27b(5) allows that the governing body of a local tax collecting unit may waive, by resolution, the penalty levied under subsection (1) (c) or (d).

Whereas the Assyria Township Board finds that the collection of the penalties is unnecessary. Therefore, be it.

Resolved, that:

1. Assyria Township as provided under statutes MCL 211.27b(5) waive, the penalty levied under subsection (1)(c) or (d).
2. Any Township resolution, resolution section, policy, or directive in conflict with this Resolution is repealed or amended to reflect and achieve the purposes stated herein.

This resolution offered by board member Beth Miller.

Seconded by board member James Miller.

Upon roll call vote, the following voted: Yes 4 No: 0

The Moderator declared the motion carried and the Resolution adopted this day of March 5, 2018.

Beth Miller, Moderator
Annette Terry, Clerk

PUBLIC COMMENT:

-In regard to the project Bay Point is requesting permits for, one of the issues is there is a large tree several years old in the way of the access road.

OLD BUSINESS: None

Meeting adjourned at 8:27 p.m.

Respectfully submitted,
Annette Terry
Assyria Township Clerk