

Assyria Township Board Minutes February 5, 2018

A regular meeting of the Assyria Township Board was held at the Assyria Township Hall on, February 5, 2018. The meeting was called to order at 7:30 p.m. and the Pledge of Allegiance was recited.

Members present: B. Miller, J. Miller, G. Waterbury and A. Terry
Members absent: M. Timmons

COUNTY COMMISSIONERS REPORT:

- The commission voted to repeal the TOST program. They will be holding county meetings to work on developing a new program.
- At this time the Commissioner is unsure if she will be running for re-election.

PUBLIC COMMENT: None

Previous minutes reviewed, correction in the hours of operation for the Board of Review on March 12, 2018 should read: 9 am – 12 pm and 2 pm – 5 pm.

The bills were reviewed. Motion by J. Miller, Support by G. Waterbury to pay the bills.
Roll call taken. All members vote YES.

CLERK:

- The township has received two replies in regard to the advertisement seeking a new part-time Assessor.

TREASURER:

- Financial Statements presented
- Per the Supervisor's request the Treasurer agreed to stay in office until April 30, 2018.
- Terry Stephens is to be sworn in as Deputy Treasurer this evening and will become the Treasurer on May 1, 2018.

Motion made by J. Miller, Support by G. Waterbury to accept B. Miller's resignation effective April 30, 2018.

Roll call taken. All members vote YES

TRUSTEE: Jim Miller

- Discussion in regard to generator options.

Motion made by J. Miller, Support by A. Terry to table the purchase of a generator at this time.
Roll call take. All members vote YES

Motion made by J. Miller, Support by G. Waterbury to the addition of concrete and insulation in the front of the building for an additional amount of \$6,796.00.

Roll call taken. All members vote YES

-Discussion to have the contractor provide the grab bars, mirrors and residential style toilet paper holders for the restrooms.

-Discussion in regard to cabinets for the kitchen. Holding off at this time to see what we may be able to find in a display kitchen or other options.

-Agreed not to have the contractor install phone or internet.

TRUSTEE: G. Waterbury

-Waterbury attended the Union Cemetery meeting on behalf of Timmons and J. Miller. There has been a dissolution of the Union Cemetery.

-Discussion in regard to new soffit over the existing structure.

Motions made by G. Waterbury, Support by A. Terry to include new soffit over the existing structure for the amount of \$924.00.

Roll call vote.

Waterbury and Terry vote YES

B. Miller and J. Miller vote NO

Motion Failed

ASSESSOR:

-Discussion in regard to a letter received from Barry County Equalization.

-Any Deed is a legal document that no one has any authority to change.

-M-Dot purchased some areas as clear vision areas, he would be able to change those.

-Beth will discuss this with M. Timmons and recommend turning it back to the county.

SUPERVISOR: (B. Miller as Meeting Moderator.)

-Discussion in regard to a letter received by Walker, Fluke & Sheldon, PLC

Motion made by B. Miller, Support by J. Miller to have Walker, Fluke & Sheldon, PLC perform the township's audit for the year ending March 31, 2018. Not to exceed payment of more than \$4,270.00, which includes \$295.00 for the preparation of the State of Michigan Form F-65.

Roll call vote. All vote YES

-The board will hold a budget work shop directly following this meeting.

-Continue advertising for the Assessor position.

PART-TIME ASSESSOR WANTED

Our present part-time Assessing Officer expects to retire in about one year. Assyria Township is a General Law township of 1,150 parcels consisting mostly of agricultural and residential properties (population of about 2,000) in southeast Barry County. We are looking to hire a part-time Michigan Certified Assessing Officer to replace him upon his retirement. Persons interested may send a letter of interest and resume to:

The Assyria Township Board

P.O. Box 211

Bellevue, MI 49021

Our website is: www.assyriatwp.org

Closes April 30, 2018.

A Board of Review notice is to be placed in the Reminder the 3rd and 4th week on February. The notice should read as follows:

ASSYRIA TOWNSHIP 2018 BOARD OF REVIEW NOTICE

The Assyria Township Board of Review for 2018 will be held at the Assyria Township Hall, located at 8094 Tasker Road, Bellevue, MI, on the following dates:

March 06 (Tues) @ 6:00pm to receive the tax roll (MCL211.29(1))
March 12 (Mon) 9 am - 12 pm and 2 pm - 5 pm
March 14 (Wed) 6 pm - 9 pm
March 15 (Thur) 6 pm - 9 pm
March 16 (Fri) 6 pm - To close-out paperwork if necessary.

Residents are required to petition in person.

The tentative ratios and the estimated multipliers for each class of real property and personal property of 2018 are as follows:

	Ratio	Multiplier
Agricultural	46.81 %	1.068
Commercial	44.37 %	1.126
Industrial	47.38 %	1.055
Residential	48.03 %	1.041
Timber Cutover	50.00 %	1.000
Developmental	50.00 %	1.000
Personal Property	50.00 %	1.000

-A notice of the public hearing on the proposed township budget for the fiscal year 2019 and the township's regular meeting schedule needs to be placed in the Reminder in mid-February, in 11 point bold face type. The announcement should read as follows:

The Assyria Township Board will hold a public hearing on the proposed township budget for fiscal year 2019 and a copy of the budget will be available for public inspection at the Township Hall on Tasker Road at 7:30 pm on Friday, March 30. The annual meeting will follow and in turn be followed by the last meeting of the fiscal year. April's business will be conducted that night and there will be no regularly scheduled April meeting.

TOWNSHIP REGULAR MEETING SCHEDULE CALENDAR YEAR 2018

Jan 2nd Tue
Feb 5th Mon
Mar 5th Mon
March 6th Tue @ 6 to receive the tax roll (MCL211.29(1))
March 12th Mon 9:00 am - 12:00 pm and 2:00 pm - 5:00 pm to receive petitions
March 14th Wed 6:00 pm - 9:00 pm to receive petitions
March 15th Thur 6:00 pm - 9:00 pm to receive petitions
March 16th Fri 6:00 pm to close out paperwork if necessary

March 30th Fri Annual meeting @ 7:30 pm, followed by budget meeting, followed by final FY2017 meeting.

No April meeting. (All April business to be conducted at the last meeting in March.)

May 7th Mon
Jun 4th Mon
Jul 2nd Mon

Board of Review July 17 (Tues.) 6 pm - 7 pm to correct clerical errors and mutual mistakes of facts. Review principle residence changes & receive requests for property tax exemptions.

Aug 6th Mon
Sep 4th Mon
Oct 1st Mon
Nov 5th Mon

November 6, 2018 election day.

Dec 3rd Mon

Board of Review December 11th Tue 6:00 pm – 7:00 pm to correct clerical errors and mutual mistakes of facts. Review Principle Residence changes and receive requests for property tax exemption.

RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY

WHEREAS, MCL 41.95 authorizes the Assyria Township Board to determine the salaries for the offices of supervisor, clerk, treasurer and trustees for fiscal year 2019 by adopting a resolution for each office at least 30 days prior to the township annual meeting of the electors; and WHEREAS, the current Federal cost of living increase is 2 percent the township board deems that an adjustment in the salary of the office of supervisor, clerk, treasurer and trustee is warranted.

NOW BE IT RESOLVED that as of 1 April 2018 the annual salary of the office of supervisor shall be \$6,763.00. BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the annual meeting to be held on 30 March 2018, at which time the electors may increase these amounts pursuant to MCL 41.95(7). In the event that the electors fail increase said salary, said resolution shall stand.

This resolution offered by board member Beth Miller, Supported by board member Annette Terry. Upon a roll call vote, the following voted: 4 Aye 0 No. The supervisor/moderator declared the resolution adopted. Annette Terry, Clerk

NOW BE IT RESOLVED that as of 1 April 2018 the annual salary of the office of Treasurer shall be \$10,873.00. BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the annual meeting to be held on 30 March 2018, at which time the electors may increase these amounts pursuant to MCL 41.95(7). In the event that the electors fail increase said salary, said resolution shall stand.

This resolution offered by board member Beth Miller, Supported by board member Jim Miller. Upon a roll call vote, the following voted: 4 Aye 0 No. The supervisor/moderator declared the resolution adopted. Annette Terry, Clerk

NOW BE IT RESOLVED that as of 1 April 2018 the annual salary of the office of Clerk shall be \$9,446.00. BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the annual meeting to be held on 30 March 2018, at which time the electors may increase these amounts pursuant to MCL 41.65(7). In the event that the electors fail increase said salary, said resolution shall stand.

This resolution offered by board member Beth Miller, Supported by board member Gene Waterbury. Upon a roll call vote, the following voted: 4 Aye 0 No. The supervisor/moderator declared the resolution adopted. Annette Terry, Clerk

NOW BE IT RESOLVED that as of 1 April 2018 the annual salary of the office of Trustee shall be \$1,421.00. BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the annual meeting to be held of 30 March 2018, at which time the electors may increase these amounts pursuant to MCL 41.95(7). In the event that the electors fail increase said alary, said resolution shall stand.

This resolution offered by board member Beth Miller, Supported by board member Annette Terry. Upon a roll call vote, the following voted: 2 Aye 2 No. The supervisor/moderator declared the resolution failed. Annette Terry, Clerk

PUBLIC COMMENT: None

OLD BUSINESS: None

Meeting adjourned at 8:48 p.m.

Respectfully submitted,
Annette Terry
Assyria Township Clerk

