

Assyria Township Board Minutes November 5, 2018

A regular meeting of the Assyria Township Board was held at the Assyria Township Hall on, November 5, 2018. The meeting was called to order at 7:30 p.m. and the Pledge of Allegiance was recited.

Members present: M. Timmons, T. Ryder-Stephens, J. Miller, G. Waterbury and A. Terry

COUNTY COMMISSIONERS REPORT: None

Pete Dunn, Johnstown's Fire Chief, introduced himself.

Previous minutes reviewed and approved as written.

The bills were reviewed. Motion made by J. Miller, Supported by T. Ryder-Stephens to pay the bills.

Roll call taken. All members vote YES.

CLERK:

-The election is November 6, 2018. Polls are open 7:00 a.m. to 8:00 p.m.

-In regard to the request of the Supervisor to change the format of the budget report, it is not possible to do so at this time.

-The auditor stated he was happy with the way the Clerk and Treasurer were performing their duties, that everything was neat clean.

-It will be necessary to up-date the clerk's computer system to windows 10 in the near future.

TREASURER:

-Will research vacuum cleaners, once the taxes are out.

-The county needs to be reimbursed \$559.84, for the tax exempt status of the Metcalf Lake property Parcel 08-01-031-020-00 being reinstated.

Motion made by T. Ryder-Stephens, supported by J. Miller to reimburse Barry County the sum of \$559.84, for the Metcalf Lake property Parcel 08-01-031-020-00 tax exempt status being reinstated.

All members vote YES.

-Discussion about computers and the possibility of hiring Pamela Eastman as our IT person, rather than Dr. Chuck at The Matrix in Hastings. More information pending.

-There is a training class in Okemos on November 13th the treasurer would like to attend.

Motion made by T. Ryder-Stephens, supported by M. Timmons to pay \$133.00 for the treasurer to attend training on November 13, 2018.

All members vote YES.

TRUSTEE: Jim Miller

-The exterior light has been installed, however we did not receive a quote as to the dollar amount in doing so.

Motion made by J. Miller, supported by, T. Ryder Stephens to revise the expense of having the generator and light installed from \$6,700.00 to \$7,000.00.

All members vote YES.

-There will need to be some additional work done to have the propane run to the generator.

Motion made by J. Miller, supported by, T. Ryder-Stephens to pay up to \$700.00 to have the plumbing ran to the new generator.

All members vote YES.

-Dar Leaf will be attending our next meeting.

TRUSTEE: Gene Waterbury

-The air conditioning cover has been installed.

-The individual interested in helping with the miscellaneous items and upgrades that need to be completed on the building, will try to have figures to us as soon as possible.

-Will inquire with the fire chief about inspecting the building for fire safety and the building's fire extinguishers.

ASSESSOR:

-Recommends we hire Pam Eastland at a rate of \$300.00 per month to be our IT person.

-The computers are hooked up.

-Described the outdated condition of our property records and the need to bring the assessing database up to date, which will require considerable extra hours of labor.

Motion made by M. Timmons, supported by, T. Ryder-Stephens to pay Roger Smith a bonus of \$3,000.00 to bring Assyria Township's assessing responsibilities in line.

All members vote YES.

SUPERVISOR:

-Supported combining the Murry & Roberts intercounty drains in the Barry/Eaton County Drainage District, which feeds the Kalamazoo Water Shed.

-Annual Road's meeting is Tuesday January 15, 2019, at 1:00 p. m.

-An ad needs to be run in the Reminder November 26th and December 3, 2018:

Board of Review: December 11, Tuesday 6-7 p.m. to correct clerical errors and mutual mistakes of fact, Review Principle Residence changes and receive requests for property tax exemption.

-Instructed the Clerk to contact the Fire Chief in regard to the third quarter fire payment.

PUBLIC COMMENT:

OLD BUSINESS: None

Meeting adjourned at 9:10 p.m.

Respectfully submitted,
Annette Terry
Assyria Township Clerk

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Amount</u>
10/01/2018	10105	Eugene Waterbury	101-962 · Miscellaneous Expense	-99.09
10/31/2018	10106	US Postmaster	101-962 · Miscellaneous Expense	-62.00
10/31/2018	10107	Pamela J. Eastman	257-962 · Miscellaneous Expense	-1,534.28
10/31/2018	10108	Progressive Graphics	262-900 · Printing & Publishing	-59.75
10/31/2018	10109	Barry County Drain Commission	445-001 · Drains 651-900 · Contracted Services - Johnstown	-2,705.00
10/31/2018	10110	Johnstown Township		-5,250.00
10/31/2018	10111	Cyber Mind	101-962 · Miscellaneous Expense	-32.95
10/31/2018	10112	Consumers Energy	265-920 · Utilities	-35.94
10/31/2018	10113	GDH & Sons LLC	276-805 · Sexton - Contracted	-1,368.16
10/31/2018	10114	Eugene Waterbury	-SPLIT-	-107.20
10/31/2018	10115	James Miller	-SPLIT-	-107.20
10/31/2018	10116	Annette Terry	-SPLIT-	-645.00
10/31/2018	10117	Mike Timmons	-SPLIT-	-496.52
10/31/2018	10118	Terry Ryder-Stephens	-SPLIT-	-798.27
10/31/2018	10119	Roger Smith	-SPLIT-	-1,142.53
10/31/2018	10120	Marilyn Higgins	262-961 · Training	-36.42
10/31/2018	10121	Heidi Bartha	-SPLIT-	-181.56
10/31/2018	10122	void	101-962 · Miscellaneous Expense	0.00
10/31/2018	10123	Printing Systems, Inc.	262-962 · Miscellaneous Expense	-107.26
10/31/2018	10124	Terry Ryder-Stephens	253-962 · Miscellaneous Expense	-82.84
10/31/2018	10125	US Postmaster	253-727 · Office Supplies	-550.00
10/31/2018	10126	Annette Terry	262-962 · Miscellaneous Expense	-386.39
10/31/2018	10127	Rian Carl	101-962 · Miscellaneous Expense	-55.00
			Total	-15,843.36

