

## Assyria Township Board Minutes December 3, 2018

A regular meeting of the Assyria Township Board was held at the Assyria Township Hall on, December 3, 2018. The meeting was called to order at 7:30 p.m. and the Pledge of Allegiance was recited.

Members present: M. Timmons, T. Ryder-Stephens, J. Miller, G. Waterbury and A. Terry

### COUNTY COMMISSIONERS REPORT:

- Thank you, to those that voted for her.
- The county has appointed a board to review the County Health Department, to assure money is being well spent.
- The Board of Commissioners delayed signing the contract for the new jail, to review the contract and take everything into consideration including the size of the building.

Previous minutes reviewed and approved as written.

The bills were reviewed. Motion made by T. Ryder-Stephens, Supported by J. Miller to pay the bills.

Roll call taken. All members vote YES.

### CLERK:

- The November 6, 2018 election went okay, there were a couple of issues, one of which was the VAT not printing ballots in the late hours of the election. It would have been very helpful to have been able to contact Pamela Eastman the night of the election for advice. Also, phone service does not work in the hall area, making it impossible to receive advice and perform task at the same time.
- More discussion in regard to up-dating the clerk's computer system to windows 10. The last two elections the township used the Deputy Clerk's personal computer that is equipped with windows 10.
- Once again the Supervisor has requested the format of the budget report be in a different format than it has been presented in for the last several years, from the current system the township has supplied the Clerk with. The Clerk once again informed the Supervisor at this point in time she did not have the ability to do so. The Supervisor stated he was able to do so on a spread sheet.
- Ross Sprague from Walker, Fluke and Sheldon is here to present the findings of the audit.

### TREASURER:

- Will research vacuum cleaners.

Motion made by M. Timmons, Supported by J. Miller to spend up to \$200.00 for a new vacuum for the hall.

All members vote YES.

- The Treasurer would like to see window blinds installed in the new addition.
- Due to illness the Treasurer was not able to attend the training approved in November and would like to be able to attend training December 13, 2018.

Motion made by T. Ryder-Stephens, Supported by M. Timmons to authorize the \$133.00 for training previously approved in November to be applied to training on December 13, 2018. All members vote YES.

- The Treasurer is still researching the amounts paid in the past to the Drain Commission.
- Discussion in regard to Deputy Treasurer.

TRUSTEE: Jim Miller

- There is a mouse issue he will be addressing.
- The board may want to consider gravel for the parking lot.
- Is researching the total cost of blown-in insulation, for the old section of the hall.
- Kent Oil will be checking the propane usage more often and the board may want to consider getting a larger holding tank.
- There may be a possibility of getting chairs donated for the new addition.

TRUSTEE: Gene Waterbury

- Will be meeting with Jake from the Fire Department to check the fire extinguishers and the building for safety.

ASSESSOR:

- The computers are working well.
- There are some errors that will need to be addressed at the board of review.
- If it would be possible to obtain the information from the Veterans Administration in advance, the Assessor would be able to have thing prepared ahead.

SUPERVISOR:

- Road Commission annual meeting is Tuesday, January 15, 2018 at 1:00 p.m.
- Board of Review: December 11, Tuesday 6-7 p.m. to correct clerical errors and mutual mistakes of fact, Review Principle Residence changes and receive requests for property tax exemption.
- The township is still in need of one or two more alternate Board of Review Representatives.
- The Supervisor will purchase additional surge protectors for the hall.

In regard to Marihuana: Because of the cost of inspecting, policing and other cost involved in administering the licensing of marihuana related establishments, Assyria Township has chosen not to authorize such establishments in the township.

Ross Sprague from Walker, Fluke and Sheldon presented the township's audit report.

PUBLIC COMMENT:

OLD BUSINESS: None

Meeting adjourned at 8:55 p.m.

Respectfully submitted,  
Annette Terry  
Assyria Township Clerk





