

Assyria Township Board Minutes May 7, 2018

A regular meeting of the Assyria Township Board was held at the Assyria Township Hall on, May 7, 2018. The meeting was called to order at 7:30 p.m. and the Pledge of Allegiance was recited.

Members present: M. Timmons, T. Stephens, J. Miller, G. Waterbury and A. Terry

A special thank you to Beth Miller for her years of service as the Township Treasurer. The board has been impressed with her knowledge and the service she has provided over the years. She will be greatly missed as Treasurer. The board is very grateful she is willing to stay on as Deputy Treasurer.

COUNTY COMMISSIONERS REPORT:

- There is a need for a new Jail and the condition of the Commission on Aging building needs to be addressed. The Commission will be investigating possible options.
- The new Director for the animal shelter is doing a great job.

PUBLIC COMMENT:

- There will be a special Planning Committee meeting in regard to the Bay Pointe project at the Tyden Building in Hastings, on Monday May 14th at 6:00 p.m.
- Jack Ward, the County Zoning Enforcement Officer introduced himself and took questions.

Previous minutes reviewed and approved as written.

The bills were reviewed. Motion by J. Miller, Support by G. Waterbury to pay the bills. Roll call taken. All members vote YES.

CLERK:

- Terry Ryder Stephens was sworn in on April 30, 2018 as the new Treasurer for Assyria Township.
- Elizabeth Miller was sworn in on May 1, 2018 as the new Deputy Treasurer for Assyria Township.

Motion made by A. Terry, Supported by J. Miller to remove Elizabeth Miller from all bank accounts and add Terry Ryder-Stephens to all bank accounts. All members vote YES.

-The new voting equipment has arrived, it is currently at the Clerk's home until the construction of the new addition is complete.

-The new VATE voting machine is going to require reprogrammable cards. The Clerk recommends the Township purchase an additional 15 cards and a reprogramming scanner.

Motion made by M. Timmons, Supported by A. Terry to purchase 15 cards and a scanner not to exceed \$250.00.

All members vote YES

The existing ballot boxes are not compatible with the new tabulator. Therefore the existing boxes will need to be disposed of. Anyone interested in them should contact one of the board members.

TREASURER: No Report

TRUSTEE: Jim Miller

-Floor covering for the new addition has been ordered. He also thanked Gene Waterbury for the cleaning work he did for tonight's meeting.

TRUSTEE: G. Waterbury

-Nothing to report.

ASSESSOR:

-The BANA assessing program has made many changes. The current lap top computer probably won't be compatible with the new system, the desk top computer may be compatible.

-Addressed the probable findings of the April 11, 2018 AMAR.

SUPERVISOR:

-Discussed township roads and going on a road tour to observe their condition.

-Discussed the dust control treatment.

Motion made by M. Timmons, Supported by J. Miller to advise the county to do our normal double application treatment this year.

All members vote YES

-Discussed the Township policy manual he is working on.

-Selection of the individuals to be interviewed for the part-time Assessors position was made.

-The clerk will contact them to schedule a date and time.

-The Planning Commission did not approve the request to open a Junk Yard on M-66.

PUBLIC COMMENT:

-Discussed the Township Cemeteries.

OLD BUSINESS: None

Meeting adjourned at 9:35 p.m.

Respectfully submitted,
Annette Terry
Assyria Township Clerk

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Amount</u>
04/30/2018	9960	void	101-962 · Miscellaneous Expense	-
04/30/2018	9961	Johnstown Township	651-900 · Contracted Services - Johnstown	9,100.00
04/30/2018	9962	The Reminder Battle Creek Shopper	101-900 · Printing and Publishing	-217.05
04/30/2018	9963	News	101-900 · Printing and Publishing	-57.88
04/30/2018	9964	County Journal	101-900 · Printing and Publishing	-56.44
04/30/2018	9965	Advisor & Chronicle	101-900 · Printing and Publishing	-38.06
04/30/2018	9966	Election Source	262-962 · Miscellaneous Expense	-251.56
04/30/2018	9967	Kent Oil	265-920 · Utilities	-772.70
04/30/2018	9968	Consumers Energy	265-920 · Utilities	-62.03
04/30/2018	9969	Barry County Telephone	265-850 · Telephone	-116.24
04/30/2018	9970	Elizabeth Miller	-SPLIT-	-218.29
04/30/2018	9971	Heidi Bartha	215-962 · Miscellaneous Expense	-55.64
04/30/2018	9972	void	101-962 · Miscellaneous Expense	0.00
04/30/2018	9973	Dennis McKelvey	-SPLIT-	-883.15
04/30/2018	9974	Mike Timmons	-SPLIT-	-472.93
04/30/2018	9975	Elizabeth Miller	-SPLIT-	-836.76
04/30/2018	9976	Annette Terry	-SPLIT-	-665.00
04/30/2018	9977	James Miller	-SPLIT-	-107.20
04/30/2018	9978	Eugene Waterbury	-SPLIT-	-107.20
04/30/2018	9979	Heidi Bartha	-SPLIT-	-60.03
04/30/2018	9980	Terry Ryder-Stephens	-SPLIT-	-64.64
04/30/2018	9981	GDH & Sons LLC	276-805 · Sexton - Contracted	-1,368.16
04/30/2018	9982	void L. J. Trumble Builders	101-962 · Miscellaneous Expense	0.00
04/30/2018	9983	LLC	901-000 · Capital Outlay	-39,380.00
			Total Disbursements	-54,890.96